



AMPHILL & FLITWICK FLYERS



Founder: Steve Jordan www.afrunningclub.org.uk President: Phil Berton

Amphill & Flitwick Flyers Safeguarding Policy

Amphill & Flitwick Flyers is committed to ensuring that all members can participate in club activities in an enjoyable and safe environment. All children and adults are entitled to a duty of care and to be protected from abuse. This document outlines the club's approach, responsibilities and policy and procedures to safeguarding of children and adults.

Amphill & Flitwick Flyers commits to the England Athletics safeguarding policies in their entirety:

- [Safeguarding and protecting children in athletics: Policy and procedures document.](#)
- [Safeguarding adults in athletics: Policy and procedures.](#)

Additional information is included below, to support all club members, parents and guardians, Coaches, Volunteers and Committee members, to apply these policies locally.

1. Roles and responsibilities

All Committee Members, Coaches, Volunteers and members of the club have a responsibility to uphold the welfare policies and procedures, to adhere to good practice and to respond to any suspected breaches.

The safeguarding policy will be actively promoted to club members and parents, and is published on the club's website.

2. Statement of good practice

The club will adhere to the accepted ethical framework for best practice outlined in England Athletics safeguarding policies.

Any club member, parent, carer or member of the public that is concerned these standards are not maintained, or about poor practice or possible abuse should report this immediately as outlined in section 6 of this document.

3. Recruitment, selection and training

In line with EA guidance, the following club roles will have DBS clearance:

- qualified Coaches
- Welfare Officers

Coaches/Leaders who are under the age of 16 cannot legally have a DBS check until their 16th birthday. Once they have attended a coaching/officiating course, they must complete a self-declaration form which will be forwarded to EA welfare before a licence card is issued. The licence will be valid until their 16th birthday. Once they have reached 16, they will need to apply for a DBS. Once cleared, they will receive a licence card valid for three years.

The club's Club Secretary will maintain a register of all club roles with DBS clearance, volunteers who have self-certified, and a copy of the self-certification forms. This will be made available to the club's Welfare Officers plus

stored in the welfare section of the club's shared drive, so that it is available for all Committee members to access at any time.

All roles identified above will not commence duties with children or adults until their DBS has cleared, licence has been received and/or self-certification has occurred and has been registered by a club Welfare Officer.

Welfare Officers are responsible for ensuring the DBS/ self-certification register is kept up to date, including removing those who are no longer in their role or whose certification/ registration has expired. The club's Welfare Officers will also maintain a register of all club roles safeguarding and protecting children training.

All Coaches, Leaders, Committee members, Volunteers will be provided with this safeguarding policy as part of their induction, to ensure they are aware of their roles and responsibilities with respect to safeguarding. In addition the safeguarding policy will be made available to all club members so they are aware of the process and the club's roles and responsibilities.

All Coaches and Welfare Officers will have Safeguarding and Protecting Children training no less frequently than every 3 years. All roles will be expected to complete relevant training prior to taking up their role.

4. Responding to Disclosure, Suspicions and Allegation.

All club members, parents, Coaches, Leaders, Guide Runners, Parent Helpers, Volunteers, Committee Members and members of the public have a responsibility to report any concerns about the welfare of a child or adult at risk.

Any concerns should be reported immediately to the Club's designated Welfare Officer(s). Any further immediate concerns about a child's safety please contact Central Bedfordshire Council's Access and Referral Hub or the police.

Central Bedfordshire Council's Access and Referral Hub

Contact number: 0300 300 8585

Out of hours: 0300 300 8123

Email: cs.accessandreferral@centralbedfordshire.gov.uk

The Hub will give you advice or may investigate the circumstances. All child protection calls are treated in confidence and you don't need to give your details.

If it is not possible to contact the Club's designated Welfare officer(s) then notification to The Hub should not be delayed.

If you have a concern about the conduct or behaviour of an adult who is working with children and young people in a paid or voluntary capacity you should contact the Local Authority Designated Officer (LADO) also known in Central Bedfordshire as the Allegations Manager.

The criteria for LADO intervention is where the behaviour of an adult has resulted in a child being harmed or at risk of harm; a criminal offence may have been committed or the behaviour of the adult may indicate unsuitability to work with children.

LADO - 0300 300 5026 / 0300 300 8142.

If the matter is not resolved, any individual involved at any level of the sport of athletics can raise concerns with UK Athletics for investigation as outlined in the EA Whistleblowing policy.

5. **Amphill & Flitwick Flyers Welfare Officers**

The Amphill & Flitwick Flyers Welfare Officers role is to advise and support the club officers and committee to implement welfare policies and procedures; to respond to any concerns regarding child protection and to ensure that all Coaches/Officials have completed DBS checks and relevant training,

in accordance with the [EA Welfare Officer's roles and responsibilities](#). Volunteers will be made aware of the club's Safeguarding policy and be under the Supervision of a club Committee Member or Coach whilst undertaking their role.

Your Welfare Officers are:

Mark Waine 07709 471554

Samantha Walters 07909 123330

6. **Breaches of this Policy**

If any member or individual associated with Amphill & Flitwick Flyers in any capacity, feels there have been breaches in the codes of conduct or this safeguarding policy, they should discuss with one of the Club's Welfare Officers in the first instance.

Date agreed by AFF Committee – 10/09/2019.

For review – 10/09/2021

Reviewed 10/09/2020- *References to Junior Section removed*